

REORGANIZATION MEETING - JANUARY 5, 1998

The Codorus Township Board of Supervisors met January 5, 1998 at 7:30 P.M. for the purpose of organizing for the Year 1998 and to conduct any other business that came before the Board. Board members present were: Lamar Glatfelter, Brian Baer and Goldie Day. Brian Baer is the newly elected Supervisor taking office this date.

Goldie Day made a motion to appoint Lamar Glatfelter acting Chairman to open the meeting and Goldie Day as acting secretary, seconded by Brian Baer. Motion carried.

The acting Chairman, Lamar Glatfelter, opened the meeting by asking for a nomination for a Chairman for the Year 1998.

Goldie Day made a motion to nominate Lamar Glatfelter to serve as Chairman of the Board for the year 1998, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to nominate Brian Baer as Vice-Chairman of the Board for the Year 1998, seconded by Goldie Day. Motion carried.

Brian Baer made a motion to appoint Goldie Day as Secretary-Treasurer for the Year 1998, seconded by Lamar Glatfelter. Motion carried.

Brian Baer made a motion to appoint Lamar Glatfelter as roadmaster for the Year 1998, seconded by Goldie Day. Motion carried.

Goldie Day made a motion to appoint Brian Baer as roadmaster, seconded by Lamar Glatfelter. Motion carried.

Lamar Glatfelter made a motion to re-appoint Timothy Steger as Road Superintendent/Roadmaster for 1998, seconded by Brian Baer. Motion carried.

Goldie Day made a motion to give the Road Superintendent the authority to recommend any hiring or firing of employees to the Board of Supervisors for final action, seconded by Lamar Glatfelter. Motion carried.

Lamar Glatfelter made a motion to give the Road Superintendent the authority to make purchases up to \$1,000 in case of an emergency, seconded by Brian Baer. Motion carried.

Goldie Day made a motion to retain John Herrold as Solicitor to the Board for the Year 1998, seconded by Lamar Glatfelter. Motion carried.

Brian Baer made a motion to retain David Davidson of C. S. Davidson, Inc. as engineer for the year 1998, seconded by Goldie Day. Motion carried.

Lamar Glatfelter made a motion to retain Gilbert Malone as Solicitor to the Township Planning Commission, seconded by Goldie Day. Motion carried.

Brian Baer made a motion to retain Irvin Rappoldt as Codes Enforcement Officer for the Year 1998, seconded by Goldie Day. Motion carried.

Lamar Glatfelter made a motion to retain William Deal of SEO Services, Inc. as sewage Enforcement Officer of 1998 and Robert W. Whitmore as Alternate Sewage Officer, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to retain Gary Masimore as Chairman of the Vacancy Board for the year 1998, seconded by Lamar Glatfelter. Motion carried.

Goldie Day made a motion to retain Charles Wehrly as representative to the York Area Earned Income Tax Bureau and Marsha McKnight as alternate for the Year 1998, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to appoint Goldie Day as Voting Delegate to the 1998 State Convention, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to send the other two supervisors to the State Convention as delegates, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to set the Secretary-Treasurer's bond for 1998 at \$700,000, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to pay hired help as follows:

(1) Full-time road superintendent/roadmaster	\$14.15 per hour
(2) Full-time regular equipment operators/laborers	\$12.90 per hour
(3) New employees with experience working full-time	\$11.45 per hour
(4) New employees without experience working full-time	\$10.70 per hour
(5) Temporary employees with experience	\$11.25 per hour

Lamar Glatfelter seconded this motion. The motion carried.

Goldie Day made a motion to pay time and one-half for all hours worked in excess of 8 hours per day, any Saturday, Sunday or Holiday work, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to make the new rates retroactive to December 29, the beginning of the first payroll for 1998, seconded by Brian Baer. Motion carried.

Goldie Day made a motion to pay full-time regular employees eleven (11) paid holidays per year: (1) New Years Day (2) Good Friday (3) Memorial Day (4) July 4th (5) Labor Day (6) Thanksgiving Day (7) Christmas Day (8) & (9) the two election days and (10)& (11) two floating days of the employees choice. Lamar Glatfelter seconded this motion. This motion carried. The employee must work the day before and day after the holiday in order to receive holiday pay.

Brian Baer made a motion that no holiday pay be paid to employees that are on disability or receiving insurance benefits, seconded by Lamar Glatfelter. Motion carried.

Lamar Glatfelter made a motion to pro-rate vacation pay for employees working less than twelve months of the year:

(1) Employees eligible for eighty (80) hours vacation will receive vacation pay consisting of one-twelfth (1/12) of eighty (80) hours for each month worked.

(2) Employees eligible for one hundred twenty (120) hours vacation pay will receive vacation pay consisting of one twelfth (1/12) of one hundred twenty (120) hours for each month worked.

(3) Employees eligible for one hundred sixty (160) hours vacation pay will receive vacation pay consisting of one twelfth (1/12) of one hundred (160) for each month worked.

Brian Baer seconded this motion. Motion carried.

Brian Baer made a motion to pay part-time employees three (3) days vacation pay provided the employee has worked 20 weeks during the year, seconded by Goldie Day. Motion carried.

Brian Baer made a motion to pay regular full-time employees ten (10) days sick leave per year with unused days accumulating to thirty days which can be used for an extended illness or paid at retirement age of 62 or upon leaving Township employment after 10 years of service. Goldie Day seconded this motion. Motion carried.

Lamar Glatfelter made a motion to pay full-time regular employees the difference in Jury Duty pay and their regular pay if the employee is called to serve on a jury, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to pay full-time employees three (3) days pay for a death in the immediate family (parent, spouse, child, sister, brother, grandchild or grandparent) and one day for an in-law, aunt, or uncle. Lamar Glatfelter seconded this motion. Motion carried.

Lamar Glatfelter made a motion to request that the auditors set the pay for supervisors working as roadmaster at \$14.15 per hour with time and one-half for all hours worked in excess of 8 hours per

per day, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to request that the auditors set the same Holiday, Vacation, Sick, Jury Duty and Funeral pay for supervisors working full-time as Roadmasters or Secretary-Treasurer as that set by the Board for full-time regular employees. Lamar Glatfelter seconded this motion. Motion carried.

Lamar Glatfelter made a motion to pay Township employees .28 per mile for the use of their personal vehicles on Township business, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to request that the Auditors set the same mileage allowance for Supervisors using their personal vehicles for Township business as that set for other employees, seconded by Lamar Glatfelter. Motion carried.

Goldie Day made a motion to continue to hold regular monthly meetings of the Board on the First Thursday and Second Wednesday of each month at 7:30 P.M., seconded by Brian Baer. Motion carried.

Goldie Day made a motion to hold the fees for the Sewage Officer for the Year 1998 as follows:

- Probe evaluation - \$75.00 for as many as needed on first visit

- Percolation test - \$150.00 per test

- System Design & Permit Issuance - \$25.00

- Final inspection of system - \$75.00

- Total charge for above per application - \$325.00

- Site inspection - \$25.00

- Site inspection of prior testing - \$25.00

- Sewage complaint investigation - \$25.00

- Completion of Form B or Form C - \$25.00

- No Charge to stake probe & perc sites or to review planning module

Goldie Day seconded the motion. Motion carried.

Lamar Glatfelter made a motion to pay the Codes Enforcement Officer \$35.00 for each building permit, home occupation or hardship permit issued, seconded by Brian Baer. This motion carried.

Goldie Day made a motion to pay the secretary of the Planning Commission \$20.00 for each meeting as expense money, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to pay members of the Planning Commission \$25.00 for each site inspection attended, seconded by Goldie Day. Motion carried.

Brian Baer made a motion to hire the elected tax collector to collect the Township Per Capita Tax,

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seconded by Goldie Day. Motion carried.

Lamar Glatfelter made a motion to pay member of the Zoning Hearing Board \$25.00 for each hearing and decisional meeting attended, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to pay Goldie Day \$50.00 per month for cleaning the office and restrooms, seconded by Brian Baer. Motion carried.

Lamar Glatfelter made a motion to give the Secretary-Treasurer the authority to pay any bills coming due before the monthly meetings that would result in saving a late penalty and to pay all bills related to the payroll when necessary, seconded by Brian Baer. Motion carried.

Brian Baer made a motion to pay or reimburse delegated attending the State Convention as follows:

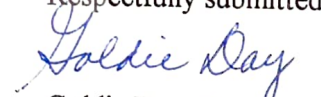
- (1) Actual cost of registration
- (2) A mileage allowance of 28 cents per mile for travel
- (3) Actual expense for meals with a maximum of \$50.00 per day for the four day convention
- (4) Actual hotel/motel expense for room accommodation

with the stipulation that the delegate submit all receipts before being reimbursed. Lamar Glatfelter seconded this motion. Motion carried.

Lamar Glatfelter made a motion to pay April Rehbein \$7.80 per hour for part time office work, seconded by Brian Baer. Motion carried.

The organization meeting closed at 8:00 P.M. on motion by Brian Baer and seconded by Lamar Glatfelter.

Respectfully submitted,


Goldie Day, Secretary